Inter Office Only
Acc#: _____
Appr: _____
Date Init
Cr. Lim. _____
Taxable: ( ) Yes ( ) No
P.O. Req: ( ) Yes ( ) No
F.C.: ( ) Yes ( ) No
Type: ( ) Com ( ) Res

RYAN BUILDING MATERIALS, INC.

24300 TELEGRAPH ROAD
SOUTHFIELD, MICHIGAN 48034
(248) 353-2805
FAX (248) 353-3175

DRYWALL SPECIALTIES – TRIM – TOOLS

NEW CUSTOMER FORM AND PERSONAL GUARANTEE

FIRM NAME: _____

ADDRESS: _____ **CITY:** _____ **STATE:** _____ **ZIP:** _____

D.B.A.: _____ **FED I.D. #:** _____ **S.S.#:** _____

BUSINESS PHONE: _____ **FAX #:** _____ **CREDIT DESIRED:** _____

ACCOUNTING CONTACT: _____ **ACCOUNTING PHONE:** _____

ACCOUNTING E-MAIL: _____ **ACCOUNTING FAX:** _____

OTHER PHONE NUMBERS: >>>>>>>>>>>>>> **REGARDING MATERIAL ORDERS AND/OR DELIVERIES**

NAME: _____ **MOBILE:** _____ **E-MAIL:** _____

NAME: _____ **MOBILE:** _____ **E-MAIL:** _____

NAME: _____ **MOBILE:** _____ **E-MAIL:** _____

NATURE OF BUSINESS OPERATED: _____ **ESTABLISHED:** _____

ARE THE MAJORITY OF YOUR PURCHASES FOR : **( ) COMMERCIAL WORK** **( ) RESIDENTIAL WORK**

TYPE OF BUSINESS: ( ) CORPORATION ( ) INDIVIDUAL BUSINESS ( ) PARTNERSHIP ( ) OTHER

PROPRIETOR(S) _____ _____

OR OFFICERS _____ _____

LIST FOUR (4) TRADE REFERENCES **(GIVE COMPLETE MAILING ADDRESS AND PHONE NUMBERS)**

NAME	ADDRESS	CITY, STATE	ZIP	PHONE	FAX

BANK REFERENCE: _____ **ADDRESS:** _____ **PHONE:** _____

PERSON TO BE CONTACTED: _____

In consideration of RYAN BUILDING MATERIALS, INC. opening an account for the above named business and selling building materials to the same, the extension of credit, the undersigned, as officer of the above named business, or as duly authorized agent of that business, agree to pay RYAN BUILDING MATERIALS, INC. all indebtedness of the above named business, whether heretofore or hereinafter incurred, in accordance with the terms and conditions of sale and payment. It is understood and agreed that prices, credit terms, if any, and other terms and conditions of sale shall be as determined by RYAN BUILDING MATERIALS, INC. and state on each invoice for building materials purchased by said business. It is further understood and agreed that all orders are subject to acceptance by RYAN BUILDING MATERIALS, INC. and that, unless otherwise stated on the invoice, payment for all purchases is due and payable at the office of RYAN BUILDING MATERIALS, INC. on the tenth of the month following date of the purchase and a service charge of 1 ½ % (18% annual rate) per month will be charged against any balances unpaid after the respective due dates.

SIGNED BY _____ **TITLE** _____ **DATE** _____

_____
TYPE OR PRINT NAME

⇓ SEE OTHER SIDE – BACK MUST BE COMPLETED ⇓

PERSONAL GUARANTEE

In consideration of RYAN BUILDING MATERIALS, INC., now or hereafter extending credit to _____, the undersigned hereby absolutely and unconditionally personally guarantees to RYAN BUILDING MATERIALS , INC., as a principal and primary obligator, and not as a surety only, on a continuing basis, the performance of the person or firm on the reverse side hereof applying for credit, and to whom credit is extended including, but not limited to, the due and prompt payment of all present and future indebtedness, whether secured or unsecured and regardless of how the indebtedness is represented or incurred. The undersigned consents to any extension, amendment or alteration of any obligation and personally guarantees such without prior notice, demand or pursuit of remedies against the party primarily liable. This personal guarantee shall continue in effect until the undersigned has notified RYAN BUILDING MATERIALS, INC. in writing of its cancellation, but such cancellation shall not alter any obligation of the undersigned arising hereunder prior to receipt of such written notice. The undersigned hereby further agrees to indemnify and save RYAN BUILDING MATERIALS, INC.. harmless from any loss, damage and expense caused by or arising out of any default on the part of such person or firm in making payment of any part or all of such sums and in the event of such default agrees, upon demand to pay RYAN BUILDING MATERIALS, INC. the amount of any such loss, damage and expense. The undersigned further agrees to pay all reasonable costs, expenses, and attorney's fees incurred in the enforcement of this continuing personal guarantee, or in the enforcement of any obligation as a result of the extension of credit including but not limited to the collection of any past due indebtedness whether or not suit is filed. This agreement shall bind the heirs and personal representative of the undersigned. This continuing personal guarantee shall be governed by the laws of the State of Michigan and venue shall be in Oakland County, Michigan, at the sole discretion of RYAN BUILDING MATERIALS, INC.

NAME OF ACCOUNT

NAME:	_____ Printed or typed	**NAME:**	_____ Printed or typed
SIGNED:	_____ I personally guarantee payments of this account as set forth above.	**SIGNED:**	_____ I personally guarantee payments of this account as set forth above.
DATE:	_____	**DATE:**	_____
ADDRESS:	_____	**ADDRESS:**	_____
	_____		_____
PHONE:	_____	**PHONE:**	_____

♦♦♦